

**St Mary the Virgin Nettleton
PAROCHIAL CHURCH COUNCIL
Thursday 30th April 8.00pm
at The New House, Church Hill**

Agenda

1. Apologies
2. Minutes of PCC Meeting 2nd January 2009
 - 2.1 Approval
 - 2.2 Actions arising
3. Finance
4. Annual Meeting 17th April - Feedback
5. Events
 - 6.1 Church Cleaning
 - 6.3 Open Day 13th June
6. Fabric - Window
7. Reordering progress
8. Health & Safety
9. Deanery
10. Any Other Business
11. Next Meeting

St Mary's PCC
Health & Safety Progress Report 2 April 2009

1. An external inspection have been done, with no significant new items arising, but a very new empty vodka bottle had been left in the west porch.
2. The mobile phone has disappeared. It has been replaced, but in future will be kept in the vestry instead of on the window sill in the south west corner. Changes to procedures will be needed.
3. Gravestones: Two gravestones have been fixed since last meeting. The Domvile cross was laid down following removal of the spiked railings
4. Spiked railings around the Domvile and Sellard tombs have been removed
5. The fire risk assessment and procedure has been revised.
6. A guidance note for safety at weddings has been produced, addressing the use of candles and the emergency arrangements, with the ushers to lead evacuation if required. This is to be issued and discussed at wedding rehearsals.
7. Other risk assessments and arrangements are to be revised. Shortfalls so far identified are that we need to do some (short) training for PCC members, flower arrangers, etc. and to think about how we deal with H&S at funerals.

Fabric Report 2 April 2009

1. Two new radiant electric heaters have been donated and found to be very good.
2. Another slate has come off the roof near the south east corner.
3. Andy McGuinness has cleared the ground gutters and tidied leaves.
4. Lawn mowing has restarted.
5. New lights have been put up in the south west corner to check that they will be OK. They are fine, and a further 6 have been donated.

A Caie

2.4.09

**St Mary the Virgin Nettleton
PAROCHIAL CHURCH COUNCIL
Thursday 30th April 8.00pm
at The New House, Church Hill**

Present: Marje Caie (Churchwarden/Chair)
Sheena Payne Jo Smith (JS)
Annie Trubody Jonathan Smith (Treasurer - JRS)
Alistair Caie (Secretary)

Apologies for absence: Canon Ann Ashcroft (Rector)

1. Minutes of PCC Meeting 2nd April 2009

1.1 Approval: The minutes were approved as a true record. Proposed: AT Seconded: SP

1.2 Actions arising:

2/4/09:1 AC has sent copies of the letters asking for donations relating to baptisms and burials to Benefice Office.

Action 22/01/09:9 MC (+?) to approach Parish Council for help with gardening costs – continues

Action 2/4/09:2 JRS has set up standing order for Benefice Quota

Action 2/4/09:3 JRS has paid Diocesan Quota for 4th Quarter 2008

2/4/09:4 JRS has sorted out details of 2009 Diocesan Quota – see Finance

2/4/09:5 AC has circulated a web link to the new Diocesan strategy. An element very relevant to St Mary's is that in dealing with a vacancy for stipendiary clergy (which will arise when AA retires) an initial step in the review is to consider the possibility of closing church(es).

Action 2/4/09:6 JRS/MC to do 2008/9 Gift Aid claim - continues

2/4/09:7 AC & MC have put up a display on church costs inside the church

Action 2/4/09:8 AT/SP/MC to approach former donors about reinstating regular donations – continues

2/4/09:9 Comments on Churchwarden's and Treasurer's Reports were received

2/4/09:10 MC has arranged for the Bellringers to come to the June TGIF

Action 2/4/09:11 AC/MC to arrange a visit to a Messy Church – continues

Action 2/4/09:12 AC to offer bier for hire – continues

Action 2/4/09:13 AC to specify the limit on the numbers at services – continues

Action 2/4/09:14 MC to go to Benefice meeting on 20 May re interregnum - continues

Action 2/4/09:15 MC will propose a date for the new monthly God and Wine meetings at The New House. These informal discussion meetings have proved very enjoyable at Slaughterford. They are for parishioners with all levels of belief, including agnostics and atheists and will act as part instruction for any confirmation candidates.

Action 2/4/09:16 ALL to think of how we should welcome newcomers- continues

Action 2/4/09:17 ALL to let MC know when we hear of newcomers to the Parish - continues

2. Finance

JRS reported a current account balance of £3898.27 and a deposit account balance of £6237 at the end of March. Since that time, we have paid out approximately £1500 in the quotas, and £300 from a funeral collection to British Heart Foundation.

The Diocesan Quota for 2009 is £4805, or £4710.78 if paid by standing order. It was agreed that

the Quota for the 1st quarter of 2009 should be paid. The PCC agreed that if necessary, up to £1000 could be transferred from the deposit account. JRS will look into paying by standing order.

Action 30/4/09:1 JRS to pay Diocesan Quota for 1st quarter 2009

Action 30/4/09:2 JRS to look into paying the Diocesan Quota by standing order

MC said that difficulties have arisen in our grant application to Awards for All, because the bank accounts carried the name of 'The Rector & Churchwardens of St Mary's Church Nettleton', rather than 'The Parochial Church Council of St Mary's Church Nettleton'. It was agreed that the name should be changed.

Action 30/4/09:3 JRS to arrange to change the name of the bank accounts

3. Annual Meeting

It was felt that this went well. There is a vacancy for a second churchwarden, and for two elected lay members of the PCC. These can be filled during the year if parishioners come forward.

The PCC felt it would be helpful to invite parishioners who might not want the commitment or responsibility of being a full PCC member to join in the events committee.

4. Events

4.1 Church Cleaning

MC said that the proposed date in May is running into problems. The PCC agreed that this should be moved to Saturday 27th June

4.2 Open Day 13 June: 14 May was agreed for an Events Committee meeting to discuss this. AC to do advert for June Honeycomb

Action 30/4/09:4 ALL - Events Committee Meeting 14th May 8pm at Pound Cottage

Action 30/4/09:5 AC to do Open Day advert for June Honeycomb

5. Fabric

MC proposed that we commit to the repair of the West window in the North aisle. The Window Appeal has raised £157.50 plus a pledge of a further £10. Whilst it was a long way short of the money needed to refurbish the glazing, the priority is to repair the fractured mullion. We have been quoted £225 for this by Roy Brookman, although if it should be necessary to take the mullion out completely, the estimate is £500. The PCC agreed that match funding should come from the PCC restricted (and if necessary general) fund. It seems logical that the work should be done at the same time as the floor project.

6. Reordering

MC said that Awards for All had been in touch with some straightforward supplementary questions about our application, and have contacted our referee. They expected to have a decision by the end of May/beginning of June.

7. Health and Safety

AC said that the regular 3-monthly inspection was a few days overdue, but would be done shortly. There were no new problems or issues anticipated.

8. Deanery

AT has arranged to go to the next Deanery Meeting with Mike King from Yatton Keynell.

9. Any Other Business

MC talked about the Diocese Mothers Union Family Day 31 May at Marshfield. This promised to be an enjoyable event with lots of activities, although the need to buy tickets in advance was a drawback.

JRS said that he had received information and forms for the Income Survey. It was agreed that he and MC should do this in May.

Action 30/4/09:6 JRS/MC to do Income Survey

10. Next Meeting: Thurs 25 June 8pm The New House Church Hill

A Caie
3.5.09